

Existing User with ID.me Demo Video
Transcript

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00:00:00,000 --> 00:00:03,733

To ensure the security and safety of NCI systems,

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00:00:03,733 --> 00:00:08,266

NCI will incorporate Identity Proofing and Multi-Factor Authentication

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00:00:08,266 --> 00:00:10,799

in accordance with the digital identity guidelines

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00:00:10,800 --> 00:00:14,600

set by the National Institute of Standards and Technology.

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00:00:15,633 --> 00:00:20,166

Identity proofing is the process of verifying a user's digital identity

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00:00:20,166 --> 00:00:24,366

using official documentation, such as a driver's license or passport.

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00:00:25,400 --> 00:00:30,300

Unlike Single-Factor Authentication, which uses a single authentication factor,

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00:00:30,300 --> 00:00:33,366

such as a password, to verify user identity,

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00:00:33,366 --> 00:00:37,799

Multi-Factor Authentication requires two or more authentication factors

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00:00:37,800 --> 00:00:40,133

to gain access to a protected system.

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00:00:40,133 --> 00:00:42,833

Also known as Two-Factor Authentication,

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00:00:43,766 --> 00:00:50,299

This method requires 2 keys such as a password and a confirmation code.

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00:00:50,766 --> 00:00:57,832

NCI's identity proofing and multi-factor authentication process will be managed by ID.me,

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00:00:57,833 --> 00:01:01,733

a Virginia-based company leveraged by federal agencies, states, and private companies

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00:01:01,733 --> 00:01:06,133

in providing a secure digital identity network.

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00:01:06,290 --> 00:01:07,290

Getting Started

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00:01:10,319 --> 00:01:20,199

First, go to <https://ctepcore.nci.nih.gov/iam>.

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00:01:20,652 --> 00:01:24,266

You can type this into your browser or click on the link shown here.

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00:01:27,133 --> 00:01:35,833

Once you have reached the webpage, log in using your CTEP-IAM credentials and click "Sign In."

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00:01:38,133 --> 00:01:46,899

If you have not connected your IAM and ID.me accounts, you will see a notification at the top of your home screen prompting you to do so.

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00:01:47,033 --> 00:01:51,033

Select the "Click Here" link to begin.

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00:01:52,000 --> 00:01:57,600

To sign in to your ID.me account, or to create one, click on the "Create an account" button,

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00:01:57,600 --> 00:02:01,566

and hit "Continue" to be redirected to the ID.me website.

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00:02:03,200 --> 00:02:07,850

To link an existing ID.me account, click the "Sign in to your existing account" link at the top of the screen,

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00:02:07,850 --> 00:02:13,933

and sign-in using your ID.me account email and password.

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00:02:13,933 --> 00:02:19,499

Please note that if you have an existing ID.me account, you do not need to create a new one.

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00:02:19,500 --> 00:02:19,533

and sign-in using your ID.me account email and password.

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00:02:24,066 --> 00:02:29,332

Complete the 2 factor authentication process and hit "Continue" until finished.

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00:02:29,666 --> 00:02:37,532

After linking is complete, users will receive confirmation of account configuration and be directed back to the IAM website.

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00:02:37,533 --> 00:02:40,466

Select the "Continue" button to complete the process.

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00:02:41,080 --> 00:02:42,010

Logging In

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00:02:44,066 --> 00:02:50,732

Now that your accounts have been linked, Only ID.me credentials will allow a user to access NCI systems.

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00:02:50,733 --> 00:02:59,266

When you're ready to log in using your ID.me account, navigate to NCI systems and select the ID.me tab.

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00:02:59,900 --> 00:03:04,000

Then click "sign in with ID.me"

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00:03:04,000 --> 00:03:14,566

Use your ID.me credentials to log in. Simply enter the appropriate email and password and click "sign in."

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00:03:18,833 --> 00:03:28,466

Complete the 2 factor authentication process and hit "Continue" until finished.

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00:03:34,433 --> 00:03:38,866

When finished, you will arrive at the CTEP-IAM home screen.

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00:03:40,110 --> 00:03:42,010

Resources & Support

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00:03:46,060 --> 00:03:54,070

Click the CTEP website link for detailed instructions, FAQs, live webinar schedule & registrations, and other helpful information.

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00:03:56,030 --> 00:04:00,090

Select the ID.me support link for assistance with your ID.me account.

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00:04:01,070 --> 00:04:14,010

Email support at Ctephelpdesk@nih.gov for help with the CTEP-IAM and ID.me process, questions about the timeline and, solutions for users unable to register with ID.me.