I have a new clinical site staff person (IVR, NPIVR, AP, or A). Where do I start?

- Access [CTEP Identity and Access Management (IAM)](#)

  - Select < Request New Account >

  - Have you ever registered with CTEP? >>> Select < No > and < Proceed >

  - Complete and submit new account request

  - Receive CTEP Identity and Access Management, New Account Request email

  - Receive CTEP Identity and Access Management, Account Approved email >>> change temporary password to permanent password and answer security question

  - Receive CTEP Identity and Access Management, Account Activated >>> CTEP Person ID assigned