I'm trying to enroll a patient in OPEN and the investigator I need to select as the credit, treating, or drug shipment investigator does not have the IRB of record on their FDA Form 1572. What do I do?

- IVR (or RC on their behalf) accesses RCR

- Access "DRAFT" RCR profile

- Jump to Form FDA 1572 tab

- Add missing IRB to "Draft" RCR profile

- Jump to < Validate and View Documents >

- Generate, review, and sign just the Form FDA 1572

- Submit to CTEP

- Notify the RCR Help Desk that you have submitted an update to your registration and are requesting that it be reviewed urgently for a pending patient enrollment